

Project W
Grant Guidelines
August 2021

We fund organizations that provide access to programs and services in the following focus areas:

- **Education:** The Education Committee seeks to fund organizations that work to develop skills and improve educational outcomes for women, both in and outside of the classroom. Education areas may include (but are not limited to):
 - GED and Post-Secondary Transition Support
 - Literacy and Language Programs
 - Career Education and Training
 - Financial Literacy
 - Continuing Education and Personal Enrichment
 - Mentorship Programs
 - Entrepreneurship

- **Health:** The Health Committee seeks to fund organizations that work to improve health, wellbeing, and safety outcomes for women. Health areas may include (but are not limited to):
 - Healthcare access, services and treatment
 - Health Care Advocacy and Education
 - Personal Care Supplies and Support
 - Mental Health
 - Drug and Alcohol Addiction Support (prevention and treatment)
 - Healthy Aging
 - LGBTQ+ Health Care
 - Nutrition and Healthy Food Access
 - Sexual Abuse Support

- **Family:** The Family Committee seeks to fund organizations that work to ensure the stability, security and affordability for women and their households. Family areas may include (but are not limited to):
 - Housing Stability and Security
 - Child/Spouse/Parent Care
 - Food Security/Food Access
 - Parenting Education and Resources
 - Domestic Violence, Prevention, and Intervention
 - Family Health, Wellness and Safety
 - Family Crisis Support

- **Small Grants:** The Small Grants Committee seeks to fund organizations that possess smaller budgets or are newly established. Applicant must meet the following criteria.
 - Annual organizational budget: minimum \$25,000; maximum \$500,000. If the organization is a chapter or affiliate of a national organization, the local, independent budget must be within this range.
 - Provide 2 years of internal financial statements
 - Grant request must align with one of the three focus areas (Education, Health and Family)

Grant Distribution:

- Applicants may choose to receive grant distribution in one year or over two years.
- 90% of grant dollars will be awarded to Education, Family, and Health. One organization will be selected by each focus area grant committee. The organization receiving the most votes is awarded 50%; the remaining two organizations receive 20% each.
- 10% will be awarded to the Small Grants focus area. The Small Grants committee will select the grant recipient.

Preference will be given to applicants that:

- Work with under-served women
- Have the greatest impact on women in Delaware County
- Demonstrate a commitment to diversity, equity, inclusion, and access
 - Diversity is achieved by welcoming all people, and embracing all the ways that they are different and the same at the individual and group level.
 - Equity is achieved by ensuring the fair and just treatment of all members of a community.
 - Inclusion is achieved by ensuring that all individuals feel that they are treated fairly and respectfully, have equal access to opportunities and resources, and that they are an important part of the whole.
 - Access is achieved by eliminating barriers and thereby allowing any person or group to use resources regardless of their ability status.
- Though not required that organizations be based or exclusively work in Delaware County, preference will be given to Delaware County based organizations.

Applicants must meet the following criteria:

- Must be charitable, tax exempt organizations with 501(c)3 certification
- Must support charitable activities in Delaware County
- Must be in operation for a minimum of three years
- Churches are not eligible to apply; however, organizations that utilize church facilities to further the mission of Project W may apply for funding, as long as they are independent 501(c)3 organizations

Project W will not fund:

- Individuals
- For profit organizations
- Religious programs or those promoting religious education
- Programs that attempt to influence legislation or that promote or support a political organization as defined in 26 U.S.C. 527. A 527 is a non-profit organization formed under Section 527 of the Internal Revenue Code, which grants tax-exempt status to political committees at the national, state and local level.
- Organizations that do not provide services in Delaware County
- Currently funded Project W grant recipients

Grant Award Report: Grant reports are required to be submitted within 12 months of the grant award. Please provide a brief description of the following:

- End of year report
- Narrative describing the program/project activities during the grant year
- Number of individuals impacted in Delaware County by program/project during grant year
- Quarterly reports: a photo/ "story" each quarter for social media/blog
- Funds distributed by Project W must be expended within the terms specified